

## DECLARATION OF SEA SERVICE

**Applicant to complete:**

\_\_\_\_\_ (Applicants Full Name)

Address: \_\_\_\_\_

DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Contact No.s: \_\_\_\_\_ (M) \_\_\_\_\_

This section to be completed by the Applicant who is to arrange for the Vessels Owner or Master to complete the box below. (If you were the Master you must have the Owner complete)

**Owner or Master to complete:**

I, \_\_\_\_\_ (Full Name)

Address: \_\_\_\_\_

\_\_\_\_\_ Contact No.s: \_\_\_\_\_ (M) \_\_\_\_\_

being the Owner / Master (*Please circle as appropriate*) declare that the following information is true and correct.

The applicant named above has been employed / crewed (*please circle as appropriate*) on the:

\* Recreational / Commercial Vessel Name: \_\_\_\_\_ Reg. No \_\_\_\_\_ Survey Limits: \_\_\_\_\_

(Please fill out a separate form for each vessel)

Vessel Length: \_\_\_\_\_ Engine Size HP/KW: \_\_\_\_\_ Diesel / Petrol

For the period from: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_ Engaged in the duties as listed below.

The personal information that we collect from you will only be used for the purpose for which it is provided and access to it will be given only to those whose function it is to deal with it or who are otherwise entitled by law to receive it. Failure to provide this information may result in your application not being able to be processed or the service not being able to be provided. Personal information may be accessed by you on request to MAST.

Position (Please separate days for each level of duty)	Number of Days at Sea In Open Waters		Number of Days at Sea In Sheltered Waters		Days engaged in refit/ Maintenance	
	Full Days	Part Days	Full Days	Part Days	Full Days	Part Days
For definition of full and part days of service refer to the "Guidelines on Qualifying Sea Service" on back of this form						
Master/Skipper						
Watchkeeper in charge of a navigational watch at sea						
Chief Engineer						
Assistant Engineer (Engine duties only)						
General Purpose Hand (Deck and Engine Room)						
General Purpose Hand (Deck only)						

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If you were Master please advise your Certificate of Competency or Motor Boat Licence details:

CoC Number: \_\_\_\_\_ OR Motor Boat Licence Number: \_\_\_\_\_ State Issued: \_\_\_\_\_

**WARNING: Under the Marine and Safety (Certificates of Competency) By-Laws 2002 penalties can be imposed for providing false or misleading information.**

\* If the vessel is not registered in Tasmania you will need to provide a copy of the Certificate of Survey or Registration.

# GUIDELINES ON QUALIFYING SEA SERVICE

## What is qualifying sea service?

Qualifying sea service for certificates of competency is defined in months of sea service. Sea service refers to working on a vessel. A month at sea is defined as having worked a minimum of 20 days full time or 30 days part time, while the vessel is underway. For certain certificates an amount of time engaged in maintenance and refit can also be counted towards sea service.

## What defines full time and part time days of sea service?

A full day of sea service is defined as being involved with the operations of the vessel for an average of 7.5 hours or more in a day. This time doesn't have to be exclusively while the vessel is underway, however the vessel should be underway for the majority of each day.

A part time day at sea is being involved with the operations of the vessel for an average of between 4 to 7.5 hours a day. This time doesn't have to be exclusively while the vessel is underway however for the majority of the time spent onboard the vessel should be underway for each day.

If you have spent less than 4 hours a day involved with a vessel's operations then it can still be counted towards sea service however you will need to consult with MAST about how it will be calculated.

## What if I spent several days where I worked different length days?

When recording sea service try and split the service into which days best fit full time (averaging 7.5 or more hours a day) and which days best fit part time (averaging between 4-7.5 hours a day) and record this accordingly.

## What is meant by watchkeeping service?

Watchkeeping service is required for the higher level certificates. Watchkeeping service means that you were in charge of a navigational watch (deck), or engineering watch (Engineer), while holding an appropriate certificate of competency as required.

## What are seagoing voyages of greater than 24 hours duration?

Certain certificates require sea service engaged on seagoing voyages of greater than 24 hours duration. A voyage is the continuous time a vessel spends at sea whereby the vessel is required to be navigated. A voyage is complete when a vessel ceases to navigate upon arriving at a safe anchorage, berth or mooring that enables the crew to rest and prevent the onset of fatigue.

## How does Maintenance and Refit time count towards sea service?

Varying amounts of maintenance and refit time can be counted towards sea service for MAST Certificates of Competency:

- Coxswain, Master 5/Skipper 3 & Mate 4 – up to 15% of the total time required for the certificate of competency can be time spent on maintenance and refit.
- MED3, MED2, MED1, & ENG3 – up to 33% of the total time required for the certificate of competency can be time spent on maintenance and refit.
- Master 4/ Master 3 & Skipper 2/ Skipper 1 – This must all be watchkeeping service which can only be undertaken when the vessel is at sea. Therefore time spent on maintenance and refit cannot be counted towards these certificates of competence.

## Does living aboard a vessel contribute towards sea service?

Days of sea service can only be counted when the vessel is operational. Therefore if you are living onboard a vessel then the only days that are counted as sea service are when the vessel is underway. Additionally time spent in maintenance and refit can be counted towards some certificates.

## Is there an age limit on sea service?

Sea service is acceptable from the age of 15 provided written evidence can be supplied